



2012–2013 NATIONAL HEAD START

FELLOWSHIPS

ADMINISTRATION FOR CHILDREN AND FAMILIES
U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES

2012–2013 NATIONAL HEAD START FELLOWSHIPS

THE NATIONAL HEAD START FELLOWSHIPS program was established in 1996 to create a new cadre of leaders in the early childhood field. The Fellowship brings together experienced and dedicated professionals who support the Administration for Children and Families (ACF) in developing and implementing long-term quality improvement initiatives.

The National Head Start Fellowships program is administered by the U.S. Department of Health and Human Services, Administration for Children and Families, Office of Head Start (OHS). Through these Fellowships, outstanding leaders in the early childhood community have the opportunity to gain first-hand experiences that offer a national perspective into the operations of ACF and other Federal agencies serving children and families. The 12-month Fellowships commence in September 2012 and end in August 2013.

The National Head Start Fellowships offer a multifaceted work experience. Fellows spend their year working full-time contributing their special skills and perspectives from the field to support the Administration's initiatives and priorities. Fellows work side-by-side with senior managers, policymakers, and researchers. Assignments demand a high

level of professionalism, a capacity for learning quickly, and a willingness to be a team player. Fellows assume important responsibilities within ACF, including the Office of Head Start and the Office of Child Care. Their work often involves conducting analyses, preparing reports, reviewing research findings and proposed regulations, and participating in strategic discussions about services to children and families. Flexibility and adaptability are key to a successful Fellowships experience.

In addition to work assignments, the Fellows take part in professional educational and leadership development programs. Fellows attend day-long seminars that enable them to convene as a group and explore national issues with senior government officials, nationally recognized experts, community leaders, and innovative early childhood program practitioners. These seminars provide opportunities for Fellows to practice and refine their leadership skills. Each Fellow has a Mentor who facilitates participation in meetings with nationally recognized professionals. Fellows also are provided opportunities to network with past Fellows who often provide valuable insights on how to maximize the Fellowship experience.



WORK ASSIGNMENT

THE WORK ASSIGNMENT is central to the National Head Start Fellowships program, presenting each Fellow with ever-changing issues and challenges that promote personal and professional growth.

Work assignments in Washington, D.C. are determined by the Department of Health and Human Services, Administration for Children and Families, on the basis of ACF needs and Administration priorities, as well as Fellows' expressed interests, skills and goals. Fellows receive a salary and benefits, including health insurance, through the Office of Head Start's Head Start Resource Center.

Head Start Fellows have the opportunity to provide briefings on their Fellowship experiences. They are required to submit monthly reports that describe their activities, achievements, and insights, and that raise issues for ACF consideration. In addition, each Fellow keeps a journal and submits a final report on his or her experiences.

At the end of the Fellowship year, Fellows return to their communities more experienced in policy, planning, and decision-making because of their national experience. Fellows are also better positioned to play a leadership role in providing comprehensive support to children and families.

LEADERSHIP DEVELOPMENT

THE LEADERSHIP DEVELOPMENT COMPONENT of the National Head Start Fellowships program augments and amplifies the work experience. Fellows participate in a process that assesses, supports, and builds leadership skills. The leadership development process involves meeting informally with experts in fields both within and outside of their job assignments to discuss issues of national importance, opportunities for skill development and practice, and current research and theory.

One of the goals of the program is to establish a fellowship class environment that offers both diversity and cohesiveness and serves to challenge Fellows to broaden their horizons. Indeed, what Fellows learn from each other is an essential dimension of the program. To facilitate this, there are opportunities for Fellows to network with one another throughout the year.



SELECTION CRITERIA

THE U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES, Office of Head Start, supervises the selection process. Candidates are sought who demonstrate accomplishments in their careers, substantial content area expertise, and high levels of personal and professional achievement.

The broad scope of the National Head Start Fellowships program distinguishes it from most other fellowships. While comparable programs tend to focus on people within a specific field or single area of interest, this program acknowledges that strengthening the family and developing the potential of young children demand many professions, talents, and viewpoints.

The purpose of the Fellowships program is to enhance the ability of Head Start Fellows to make significant contributions to their programs and the broader early childhood community. Those selected must be working in the field of child development

and family services. U.S. citizenship required.

The legislation also stipulates that Federal employees are ineligible for consideration as Head Start Fellows.

The selection process seeks to establish a cohort of individuals whose diversity broadens the horizons of each Fellow. Overall geographic diversity—urban and rural—as well as a mix of academic disciplines and career experiences are considered. Since the program is designed to nurture leadership, professional growth potential is also a criterion in the selection process.

There are no restrictions on race, creed, religion, sex, age, marital status, national origin, sexual orientation, nor any physical requirements. The Fellowships program maintains a strictly bipartisan tradition.

APPLICATION CALENDAR AND PROCEDURE

JANUARY 15, 2012

Application deadline. The application package must be submitted on or before this date to be considered. An initial review of the application for compliance with the application requirements and preliminary assessments is then conducted.

FEBRUARY/MARCH 2012

Approximately 20 candidates will be named National Finalists. These individuals will be invited to interviews with the Administration for Children and Families in Washington, D.C.

APRIL/MAY 2012

Awards of up to 8 Fellowships will be announced.

JULY 2012

The Fellows will participate in a Housing Search in preparation for their move to Washington, D.C.

SEPTEMBER 1, 2012—

AUGUST 31, 2013

Inclusive dates of 2012-2013 Fellowship year.



FOR MORE INFORMATION

The National Head Start Fellowships program is coordinated through the Head Start Resource Center on behalf of the Office of Head Start, Administration for Children and Families, U.S. Department of Health and Human Services.

For additional information and to access the online application form, visit the Early Childhood Learning and Knowledge Center (ECLKC) at <http://eclkc.ohs.acf.hhs.gov/hslc/>.